

ANNUAL REPORT 2018



KNIGHTON
NORMAL SCHOOL

‘A Great Place to Be’
Engaging, Enriching, Evolving

BOARD OF TRUSTEES ANNUAL REPORT

prepared jointly by the Principal and Chairperson
(FOR THE YEAR ENDED 31 DECEMBER 2018)

INTRODUCTION

It is our pleasure to present this Annual Report in respect of the operations of our school for the year ending 31st December 2018.

ROLL

The school year began with 624 students. Enrolments and withdrawals throughout the year brought the total roll at the end of the year to 709.

GOVERNANCE AND PARENT GROUPS

2018 saw Dave Richardson take on the Board Chair role whilst Karleen Broughton took a period of leave, returning in term three. Stacey May Maxwell choose to step down from her role in the middle of the year. The Board of Trustees, through consultation with the community then chose to reduce it's parent representative number from seven to six. I would like to take the opportunity to thank Dave for capably filling the chair role and Stacey May for her contribution to our school.

We'd like to thank all the board members for providing sound and thoughtful governance throughout the year as the school continues to grow in exciting ways. The board consists of:

Karleen Broughton (Chairperson)

Dave Richardson

Andrew Tims

Emma Fox

Ngairo Eruera

Robbie Atatoa

Nicole Antoniadis (staff representative)

Dave and Andrew attended the annual NZSTA conference in Rotorua this year. They found this to be a very worthwhile learning and networking opportunity.

The school is also well served by the Parent Teacher Association and our Whanau group – our two parent groups who work really hard for us. The PTA, under the leadership of Emma Fox, worked very hard for the school and raised a significant amount of money. Karen Walshe, the staff rep on the PTA, was a tireless worker. The Whanau under the leadership of Matua Angus met once a term and were most supportive of us. I would also like to acknowledge Matua Ngairo for his continued support and providing amazing expertise for our whanau.

2018 HIGHLIGHTS

It is not possible to cover all the highlights in what has been a fantastic year. Our major focus has been in ensuring every action is focussed on our wonderful children. We believe that every student should have the opportunity to find their passions, interests and talents making Knighton a 'Great Place to Be'!

NAG 1 – CURRICULUM

Our cultural, sporting, academic and service pathways are continuing to grow and offer our learners a range of great opportunities. Some highlights have been:

The Knighton Way

The shared vision of our learner continued to drive our every action at school. Teachers are continuing to develop the ability to explicitly coach these dispositions in and out of the classroom. It was fantastic to see our learners, teachers and parents talking about showing these dispositions in and out of the classroom.

Late in 2018 a group worked on creating a visual metaphor for the Knighton Way. After considerable discussion and consideration it was decided to base the idea on a metaphor alive and well in Te Hihiri. This idea went to our whanau and has developed into an exciting story capturing the essence of life at Knighton Normal School. We are excited to launch this vision schoolwide in 2019.

Cultural Day

Knighton's cultural day in 2018 was an absolute success! Led by Diane Cooper and a committee the whakatauaikī '*Kotahi te kohao o te ngira e kuhuna ai te miro ma, te miro pango, te miro whero*' (Through the eye of the needle pass the white thread, the black thread, and the red thread) guided the theme of the day.

Children marched proudly under the flag of their country of origin with over 60 countries represented! We were then treated to a range of cultural dances and song from a range of cultures. After interval all classes organised members of the community to share aspects of their culture- this ranged from experiences with food, art and stories. It was an amazing day where children were able to celebrate their culture and identity.



EOTC Opportunities

All teams continued with the tradition of organising fun and engaging opportunities outside the classroom for their learners. Our junior team focused on road safety and the much anticipated visit sharing a farm experience. Our middle team undertook a trip Maungatautari as part of their learning around sustainability and the environment. Our senior school team planned and undertook their bi annual camp to the Waitomo area where they experienced time on a marae, abseiling, caving, orienteering and other fun experiences.

Te Hihiri Whanau

Our Te Hihiri whanau have had an extremely busy and exciting year. Some highlights include:

-Matariki Whakāri Performance

Waikato Tainui kapa haka regionals- With one of our girls winning the Kaitataki wahine.

Koroneihana- Year six students giving service to the Kingitanga King as part of the koroneihana celebrations.

Inquiry on kapa haka- An amazing reflection on the power of kapa haka to transform learners.

The Te Hihiri whanau continue to serve and lead the school in powhiri for significant manuwhiri. The whanau is looking forward to a significant year in 2019 celebrating Te Hihiri's twentieth year.



Literacy Centre

Our Literacy Centre continued to work very successfully for identified learners. This year the Literacy Centre programme was the focus of our school-wide target in our analysis of variance. The analysed data showed the significant progress that all children who took part in the programme made. We are very fortunate to have such knowledgeable staff making such a positive difference for our learners.

Mathematics Coaching

This year Jo Lelieveld led the development of a Mathematics Hub. This programme ran one day a week and focussed on accelerating the progress and engaging identified children who struggle with Mathematics. Jo received mentoring and coaching from Shirley Collins and had real success with the identified learners. This programme will continue to 2019.

Literature Quiz

Our school was represented at the Waikato Literature Quiz for the first time in 2018. The two teams (with four participants) represented the school with pride and skill.

Play based Learning

Our year one and two teams had a very successful 2018 embracing the philosophy of learning through play. Whilst both teams took slightly different approaches to the concept they experienced similar findings in the increased development of the Knighton Way dispositions. Team inquiries focused on this area documented real improvements for children's oral language, confidence and ability to work with others- we believe this will set learners up for success in their school lives.

Sporting Performances

The school was very fortunate to have a range of committed staff and hardworking, committed students taking part in a range of sporting opportunities for 2018.

Led by David Hannah our learners took part in a range of inter school opportunities. Throughout the year there were excellent performances in swimming, athletics and cross country.

The range of sports offered at Knighton Normal School is quite stunning with Inline Hockey, Soccer, Rugby, Netball, Cricket, T Ball, Basketball, Volleyball, Round the Bridges Run, Tough Guy / Girl and Hockey. Throughout the year other sports such as Lacrosse, Squash and Tennis were offered as lunchtime activities. This saw some amazing individual and team performances throughout the year. Some highlights were:

- Our Year 5-6 rugby team, coached by Mr Penman winning the East Hamilton competition.
- The performance of our touch rugby teams winning multiple Waikato competitions and several individuals becoming representative players.
- The performance of our Hip Hop team winning the regional competition.
- Our gymnasts receiving placing at regional competitions.



The Arts at Knighton

2018 has been a significant year for the Arts at Knighton. Led by Nicole Antoniadis a wide range of opportunities were created for our learners.

Some of the specific opportunities for our learners has included:

- Weekly drama club on a Monday lunchtime
- Weekly middle and senior choir with Katie McLean on a Thursday lunchtime
- Providing a space and a facilitator for children to explore drawing in their own way on a Wednesday lunchtime
- The Term 2 Knightons Got Talent
- The Term 2 performances for Grandparents Day
- Term 3 Arts Extravaganza - included kapa haka, hip hop and junior choir too.
- Bringing in MusicHouse music tutors for itinerant music lessons. This has been so popular that we increased our music days from one to two a week (and there is room for more - the wait list is still big!)
- Taking children to TWSO Education Concert in term 3
- Taking the choir to the Kids Sing in Term 4



NAG 2 – DOCUMENTATION, REVIEW AND REPORTING

- i. school strengths and identified areas for improvement;
- ii. the basis for identifying areas for improvement; and
- iii. planned actions for lifting achievement.

These points are covered in detail in the school's ***Analysis of Variance*** which is an appendice to this report.

Implementation of National Education Guidelines

The Board took its responsibilities to implement the National Education Guidelines seriously, keeping itself aware of priority areas and legislative change. Consultation on the Charter and Strategic Plan with the school community was undertaken during Term 1 and 4. The final version was sent to the Ministry of Education by the Board's deadline and approved.

A major objective of this year's charter was to make it a 'living' document understood by all stakeholders. It was exciting to see such positive feedback from the community regarding the strategic goals and of the parent survey in November.

Self Review

The school continued its strong process of self- review. Parent surveys and conversations indicated that parents and students were highly satisfied with Knighton Normal School. Feedback from these surveys and conversations have been fed into our strategic planning considering the future for our learners.

Reporting Achievement

Individual student achievement was reported formally to parents via Parent Conferences and written reports. Parent Conferences were held and two written reports were issued to our junior and senior students. The response to Parent conferences were very high with 87% of our whanau attending. Informal reporting, initiated by either the parent or the teacher, occurred whenever there was a need.

Our approach to reporting to parents changed, reflecting the opportunity provided by National Standards being abolished. This allowed us to create report formats based on what our community stated that success meant for their children.

Results of surveys and student achievement were reported to the school community through the regular weekly newsletter.

NAG 3 – PERSONNEL

Good Employer

The Board was committed to being a good employer and upholding Equal Employment Opportunity principles. The Board values all staff and remains supportive of and committed to their continuing development in order to secure the best possible educational outcomes for our children. Staff and Board have a positive approach to performance management with the professional development programme being closely linked to staff appraisal and school goals.

The dedication and valuable contributions of all staff was acknowledged by the Board of Trustees on regular occasions throughout the year. Release time, over and above Classroom Release Time entitlement as set out in the Primary Teachers Collective Agreement, was provided to all teachers to complete assessment, prepare written reports and carry out school-wide responsibilities. The significant contributions of our administration team, caretaker, cleaners, learning assistants and kaiawhina was acknowledged during Support Staff Day in June.

A particular area of focus this year has been on staff hauora. We have an amazing staff totally committed to doing the best for our learners and community- but we also need to look after ourselves! The school enlisted the support of Mary Anne Murphy to facilitate conversation with staff around a range of school systems and collected voice about suggested changes. This has led to the creation of a hauora group to be led by Lorna Kennedy in 2019.

NAG 4 – FINANCE AND PROPERTY

2018's budget continued to focus strongly on providing resources and opportunities for our learners.

Property Innovations

A focus for property across the school was to create different spaces, for learners which were closely aligned to the vision of our Knighton Normal Learner.

New Middle School Playground

The creation of a new middle school playground over the Christmas holidays means that our boys and girls have an exciting space for 2019! Huge thanks to the BOT, PTA and Trust Waikato for their contributions to make this possible.



Future Property Direction

A significant amount of time was spent in 2018 setting the scene for developments in 2019. This included the planning of two new senior classrooms and the refurbishment of Te Hihiri and B Block.

Kiwi Sport

The school received a Kiwi Sport grant of \$ 9,382. We utilized this money to:

-Run a Kiwi Swim after school programme for children identified as lacking confidence in the water. This catered for 120 children throughout the year.

-Run a Kiwi Netball programme for year 4-6 children unable to attend Saturday netball. This focused on fundamental skills.

-Provide the opportunity for children to attend the Morrinsville Rugby / Netball Fun Day. (Transport).

-Run the 'Move to Improve' gymnastics programme which concentrated on preparing students to perform gymnastics and hip hop at the regional competition.

NAG 5 – HEALTH AND SAFETY

Safety of Students and Employees

Students were reminded regularly about 'living the School's values'. Our senior school were excellent role models in living this vision, in particular the excellent work completed by our student councillors. This provides an excellent model for all of our Learning Community.

Regular messages regarding Sunsafe, personal and traffic safety were given during assemblies and through newsletters. Evacuation procedures were practised in line with school policy. Risk and Management Systems were completed for all Education Outside The Classroom activities.

Training of road patrollers and bus wardens was conducted by the Police Education Officer. The School made the commitment of sending all road patrollers to Te Rapa Pools to reward their service.

NAG 6 – LEGISLATION

Board members have assumed overarching responsibility for various portfolios including the Chair, Secretary, Finance, Property, Health & Safety, Community Consultation, Personnel and Equal Employment Opportunities.

FUTURE DIRECTIONS

2019 will see the school continue to strive to focus on providing a quality learning environment for our learners. Property is going to be a significant challenge and focus.

We understand that our continued success relies on quality relationships with our community. We look forward to trying innovative ways to inform, engage and involve our parents and caregivers.

COMMUNITY ACKNOWLEDGEMENTS

A hard working and dedicated staff and Board supported by a strong nucleus of positive and active parents has continued to contribute to the successful team approach which operates

at Knighton Normal School. The Board of Trustees has supported quality teaching and learning programmes and provided governance of the school in a manner which has ensured continued progress towards excellence.

The Board appreciates and extends its sincere thanks to the following:-

- The students for their caring and positive attitude, taking the opportunities offered and their willingness to support our School Vision and Values.
- The Principal and staff for their continued commitment to providing Knighton Normal School students with a quality education. They are dedicated and innovative in their teaching of the New Zealand and school Curriculum.
- The nucleus of hard working parents and P.T.A. for their continued, tremendous efforts in supporting the work of the school both financially and practically. Without the commitment of the small group of individuals involved in the PTG, the quality and availability of resources would be considerably reduced.
- Parents and community members volunteering valuable time to assist with the delivery of learning programmes, Education Outside The Classroom (EOTC) experiences, maintenance of resources and our environment, coaching of sport programmes, managing school teams and providing transport, and supervision. Without this commitment the opportunities we provide for our students would be considerably restricted.

Community organisations, clubs, charities, agencies and business for their ongoing support of our school through their services and funding.

Prepared by:-

Karleen Broughton
CHAIRPERSON

DATE

Stuart Armistead
PRINCIPAL

DATE