



Knighton After School Programme Inc.

Knighton Normal School, Knighton Rd, Hamilton, Phone 07-856 8677,
Mobile 022 642 0726

March 2020

		<u>NUMBER</u>
CHAIRPERSON	DALE HILLS	PH 021 181 8919
SUPERVISOR/CO-ORDINATOR	DAPHNE BARLOW	PH 027 37 37403
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Once again we have had a very busy start to the year. Over the last few weeks we have welcomed many new families who are settling in and greatly enjoying our programmes. We would like to take this opportunity to welcome all our families back and are looking forward to getting to know each and every one of you.

We have had another very hot humid summer and unfortunately, with this, many children are pushing the boundaries and being disrespectful to our staff members by not listening and following direction when needed. We have also had several items taken from the programme. If your child accidentally brings something home which doesn't belong to them, could you please return it to KASP. This would be very much appreciated by all.

Other than this the children are slowly settling in and the staff continue to do a lovely job working with them. Please don't forget during term one and four all children are required to wear a sun hat when outdoors (see below).

Please keep in mind one week's notice is required when withdrawing your child/children from our programmes. A big thank you goes out to the parents who have taken time to join our committee. KASP is governed by you our parents, so without your support the programmes could not function.

FEES

Many thanks to those parents who pay their fees promptly, and who are taking advantage of being able to pay a term in advance. A reminder, as per policy you are charged for **all** booked time. Please keep an eye on your statements online and pay ASAP thank you.

Please put your child's name as reference. KASP account number is **Westpac 03-0559-0016032-00**

KASP Policy is all fees must be paid in advance weekly, fortnightly or by arrangement with the Management Team.

BEFORE SCHOOL

To ensure your child has arrived safely to the before school, they must be signed in by a parent/caregiver or supervisor at all times. If your child is 7 and over and walks or bikes to school, you need to sign a permission form with the supervisor.

KASP runs between the hours of 7.00 - 8.30am. If your child arrives before 6.50am an early fee will be charged.

IMPORTANT: Please phone KASP if your child is going to be absent for any reason. PH: 856 8677 or Text 022 642 0726

