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Tuesday 9th November 2021

## Knighton Normal School - Consultation re Student Class Placements for 2022

Tena Koutou Katoa/ Greetings Everyone,

It is acknowledged that our consultation process about the formation of classes is an important and valuable process and is much valued by parents and staff. All staff are consulted about the children in their class and their input takes priority when making up classes.

Most parents rely on the professional judgement of the staff to place their child in the appropriate class. However, for those who would also like to have input please email me at <a href="mailto:acampbell@kns.ac.nz">acampbell@kns.ac.nz</a> by 3:00pm Monday 15th November.

In your email, please include the following information:

- Child's Name
- Child's 2021 Room Number
- Factors you would like taken into consideration: e.g. strengths, interests
- Parent / Caregiver Name

As in previous years, it is not possible for parents to request specific teachers.

Please be aware the final decision for your child's placement rests with the senior management of the school.

All responses will be sent to me and will be confidential. If parents really need to talk to me, please ring the office.

Regards

Andrew Campbell Principal